

*****USERRA*****
FIRE FIGHTERS' AND POLICE OFFICERS'
CIVIL SERVICE COMMISSION

CITY OF HOUSTON
SOURCE MATERIAL LIST FOR
PROMOTIONAL EXAMINATION OF

Engineer/Operator 2023
Houston Fire Department

The 2023 promotional **USERRA** examination for **Engineer Operator, HOUSTON FIRE DEPARTMENT**, will be written from the following sources:

Brannigan's Building Construction for the Fire Service, 6th Edition, Copyright 2021. ISBN: 9781284177312. By: Glenn P. Corbett, Francis Brannigan. Published by Jones and Bartlett. 5 Wall Street, Burlington, MA 01803. (978) 443-5000. Cost: \$102.95.
<https://www.psglearning.com/catalog/productdetails/9781284177312>.

Engine Company Fireground Operations, 4th Edition, Copyright 2021. ISBN: 9781284023855. By: Raul Angulo. Published by Jones and Bartlett. 5 Wall Street, Burlington, MA 01803. (978) 443-5000. Cost: \$85.95. <https://www.psglearning.com/catalog/productdetails/9781284023855>.

Pumping and Aerial Apparatus Driver/ Operator Handbook, 3rd Edition, Copyright 2015. ISBN: 978-0-87939-571-1. Published by Fire Protection Publications. 930 N Willis Stillwater, OK 74078. (800-654-4055). Cost: \$92.00. <https://www.ifsta.org/shop/pumping-and-aerial-apparatus-driver-operator-handbook-3rd/36723>.

NATIONAL INCIDENT MANAGEMENT SYSTEM: https://www.fema.gov/sites/default/files/2020-07/fema_nims_doctrine-2017.pdf.

THE FOLLOWING HOUSTON FIRE DEPARTMENT GUIDELINES WILL ALSO BE INCLUDED:

VOLUME I – ADMINISTRATION

I – 01	HFD Rules and Regulations	DATED: 07/05/2023
I – 03	Community Interaction	DATED: 10/04/2018
I – 04	Complaints	DATED: 03/14/2022
I – 06	Controlled Substance and Alcohol Abuse	DATED: 12/04/2018
I – 10	Mobile and Portable Radio Operations	DATED: 01/17/2019
I – 13	Outside Employment	DATED: 09/18/2018
I – 16	Motor Vehicle Incidents	DATED: 03/16/2023
I – 19	Grievances Classified Members	DATED: 10/22/2018
I – 22A	Scheduled Leaves and Absences	DATED: 12/30/2019
I – 22B	Unscheduled Leaves and Absences	DATED: 12/30/2019
I – 23	Fire Station Management	DATED: 11/08/2018
I – 24	Uniform Regulations and Personal Appearance	DATED: 04/04/2023
I – 27	Personnel Files	DATED: 12/05/2018
I - 38	Reserve Apparatus Guidelines	DATED: 08/01/2005

VOLUME 2 – EMERGENCY OPERATIONS

II – 01	Staffing	DATED: 01/22/2019
II – 02	Protective Clothing	DATED: 03/02/2021
II – 05	High-Rise Firefighting	DATED: 05/16/2023
II – 07	Evacuation and Rescue Boat Operation	DATED: 03/14/2023
II – 10	Confined Space and Tunnel Incidents	DATED: 12/01/2022
II – 15	Hazardous Materials Incidents	DATED: 11/15/2018
II – 18	Airport Guideline	DATED: 09/12/2018
II – 21	Rapid Intervention Teams and Survivability	DATED: 01/09/2019
II – 24	Motor Vehicle Accident and Industrial Accident Extrication	DATED: 11/01/2018
II – 27	Chemical Exposure Evaluation	DATED: 11/15/2018
II – 28	Stokes Basket Operations	DATED: 04/28/2021
II – 32	Developing Effective Water Supplies	DATED: 10/09/2018
II – 33	Hurricane Guideline	DATED: 04/23/2015
II – 35	Driving HFD Vehicles	DATED: 04/01/2020
II – 36	Decontamination	DATED: 11/15/2018
II – 41	Weapons of Mass Destruction	DATED: 11/16/2018

II – 42	MAY- DAY	DATED: 01/09/2019
II – 43	Thermal Imaging Camera	DATED: 10/04/2018
II – 46	Multiple Patient Vehicle Operations AMBUS (MPV-602)	DATED: 01/17/2019
II – 47	Structure Fire Incidents	DATED: 04/01/2020
II – 50	Active Shooter/Hostile Event Response (ASHER)	DATED: 06/22/2023
II – 53	Manpower Response Units	DATED: 08/2019
II – 54	Damaged/Missing Equipment	DATED: 12/01/2022

VOLUME 3 – EMERGENCY MEDICAL SERVICES

III-01	Patient Care Guidelines and standing orders for BLS and ALS Units	DATED: 11/01/2023
III-02	HIPAA Rules and Regulations	DATED: 12/01/2005
III-03	Infectious Diseases and Control	DATED: 01/07/2019
III-06	Bariatric Transports	DATED: 01/30/2019
III-08	Medical Waste Disposal at Stations	DATED: 02/14/2019
III-09	Mass Casualty Management	DATED: 01/01/2020
III-10	Emergency Transport of Patients in Non-Authorized Transport Vehicles	DATED: 08/13/2015

EXECUTIVE ORDERS

EO-1-18	Policy On Use of social media	DATED: 10/16/2020
EO-1-50	Workplace Discrimination and Harassment	DATED: 04/06/2012

THE HOUSTON FIRE DEPARTMENT GUIDELINES FOR THE ENGINEER OPERATOR EXAMINATION are available in SharePoint and can be accessed using this link:

[02.16.24 EO USERRA](#)

Please Note: If you are not using a City Computer, you will need to enter your SharePoint login credentials after clicking the link above.

PLEASE NOTE: Employees who will be eligible and who are interested in taking the examination should obtain the above books promptly in case a supply shortage should occur later in the year. Only the publishers' prices for the above books are listed. Prices may vary if books are obtained from any other sources.

Questions for this promotional examination will be taken solely from the materials listed in this announcement. If resource materials are obtained through any source as specified herein, (e.g., internet, etc.), any discrepancy in the materials obtained through another source will not be allowed to support a challenge to an exam question based on such discrepancy, in whole or in part.

PLEASE NOTE: A study aide will be emailed to the candidate. Information contained in tables, graphs, pictures, highlights, etc. within the chapters/section/portion of the sources listed for study in this announcement may be included in the examination.

ORIENTATION:

A Test Process orientation presentation is located at:
[Orientation](#)

If you have questions, please contact Classified Testing at
hfdcst@houstontx.gov

DATE AND TIME OF EXAMINATION: The examination will be given at **9:00 AM, Friday, February 16th, 2024**, Val Jahnke Training Facility, in Z University, located at 8030 Braniff St., Houston, 77061

REASONABLE ACCOMMODATIONS: Please notify Classified Testing (HFDCST@houstontx.gov) as soon as possible if you will need special accommodations at the test site. You must submit the necessary documents **3 weeks before the exam date**.

DATE OF ANNOUNCEMENT:

Wednesday, November 15, 2023